

## Submission Guidelines

ABSTRACTS	3
ARTICLES	3
SYMPOSIA	3
INTERVENTIONS	4
BOOK REVIEWS	4
	4
POLICY ON MULTIPLE SUBMISSIONS	
LANGUAGE STANDARDS POLICY	
PRE-SUBMISSION ENGLISH-LANGUAGE EDITING	5
SUPPORTING INFORMATION	5
SUBMISSION OF TEXT FILE	5
ILLUSTRATIONS (FIGURES)	6
Line art	7
Maps	7
Photographs	7
TABLES	
STYLE	8
REFERENCES (HARVARD/CHICAGO)	9
HARVARD	9
Citations	
End References	
Journal Article	10
Article in a Special/Themed Issue or Symposium	11
Book	12
Book in a Series	
Chapter in an Edited Book	
PhD dissertation/Master's Thesis	13
Proceedings, Conference Papers and Working Papers	13
Newspaper Articles	14
WWW Documents	14
Blog	15
References in Footnotes	15

CHICAGO	17
Journal Article	17
Article in a Special/Themed Issue or Symposium	18
Book (one or two authors)	18
Book (three or more authors)	
Book (no author)	
Edited and/or Translated Book	
Chapter in a Book	
PhD dissertation/Master's thesis	20
Proceedings, Conference Papers and Working Papers	20
Newspaper Articles	21
WWW Documents	22
Blog	22
Interview/Personal Communication	22
Video (YouTube/Internet source)	22
AUTHOR SERVICES	23
PROOFS	23
PERMISSIONS	23
COPYRIGHT TRANSFER AGREEMENT/OPEN ACCESS AGREEMENT	23

## Submission Guidelines

### ABSTRACTS

The key arguments and findings should be outlined in an abstract of not more than 200 words.

### ARTICLES

The journal publishes articles that make an original and critical contribution of a theoretical, or a more empirical nature, to urban and regional research. The journal will not discriminate between qualitative and quantitative analyses, insofar as the article engages adequately with the literature in the relevant field, but also with the broader interdisciplinary field of scholarship promoted by IJURR.

Before submitting an article, authors should look at recently published articles to make sure that their work fits into the broader debates and scholarship promoted by IJURR. Screening of articles prior to submission is not

Articles normally do not exceed **8,000–10,000 words** including references. When submitting an article, authors should accept the following conditions:

- 1 The work in the paper is not published in any other form (book, book chapter, part of a book, etc.). We do not accept book summaries. We do not accept translations of published works. Working papers are admissible except in cases where they have undergone peer review for a series and/or are published on open access platforms that have significant circulation.
- 2 The paper is not being submitted to any other journal simultaneously.
- 3 The author is fully authorized to submit the material for publication.
- 4 The author agrees to act as a referee for other submissions to IJURR.
- 5 If accepted, the paper will not be republished without the consent of the publishers.

### SYMPOSIA

An IJURR symposium is expected to present a coherent and well-grounded (both empirically and conceptually) collection of articles. With the aim of bringing fresh perspectives and insights to urban and regional debates, symposia comprise a minimum of three and a maximum of five articles, allowing for an in-depth and comparative exploration of an important urban theme or concept. A symposium proposal must be submitted in the first instance for consideration by the editors. Symposium proposals will be considered only if they adhere to the symposium proposal guidelines, available [here](#). As there is an annual deadline for submission, symposium editors are also asked to consult [the symposium competition guidelines](#) before submitting their proposal.

## **INTERVENTIONS**

The Interventions section of IJURR presents shorter, sometimes contentious papers on recent developments in the field—policy, practice and theory—and occasional coverage of truly groundbreaking convocations, mobilizations and reports. This section aims to create a space for provocation, critical reflection, heuristic propositions and initial reports on the use of new methodologies. It also features debates centred on articles published in this journal that have prompted controversy, conceptual breakthroughs and strong opinion among IJURR's readership.

## **BOOK REVIEWS**

All books for review, proposals for book reviews and completed reviews should be sent to:

**Matthias Bernt**

Book Reviews Editor

International Journal of Urban and Regional Research

Leibniz Institute for Research on Society and Space

Flakenstrasse 29-31

15537 Erkner

Germany

Email: [ijurr.bookreviews](mailto:ijurr.bookreviews)

**Guidelines** for reviewers are available the [ijurr.org](http://ijurr.org) website.

## **POLICY ON MULTIPLE SUBMISSIONS**

Please note that multiple submissions are not permitted and will be automatically unsubmitted. Only one article may be considered for publication at any one time. The names and email addresses of ALL authors must be provided and the corresponding author is responsible for verifying that their co-authors do not have a paper currently under review or under revision for IJURR.

## **LANGUAGE STANDARDS POLICY**

IJURR actively supports and encourages scholarship from around the globe and acknowledges that those for whom English is not their native language may have difficulties expressing themselves fluently in English. IJURR's editorial team and editorial board are themselves multinational and multilingual in terms of home language, and many of the journal's reviewers do not speak English as their first language.

The editors do not discriminate against submissions that do not achieve high standards of English. Submissions to IJURR are reviewed on the basis of their original insights, theoretical and empirical, and on the potential to communicate these effectively to international debates. This is a policy that IJURR reviewers are alert to. IJURR provides a very high quality copy editing service to authors once their paper has been accepted for

publication, the cost of which is part of the production expenditure of the journal and is not passed on to the author.

Occasionally, we receive papers written in English that may have publication potential in terms of the research, but are not fully comprehensible and cannot be taken forward for review. In these cases we would ask the author to work alongside a native English speaker familiar with the field of research to produce a manuscript that would be intelligible to the editors and the reviewers.

On a discretionary case by case basis, the editors may elect to review a paper submitted in a language other than English. This would be dependent on a positive initial assessment and our ability to find sufficient experts in the field to review the paper for potential translation and publication in the journal.

### **PRE-SUBMISSION ENGLISH-LANGUAGE EDITING**

Authors for whom English is a second language may choose to have their manuscript professionally edited before submission to improve the English. A list of independent suppliers of editing services can be found at <http://wileyeditingservices.com/en/english-language-editing/>. All services are paid for and arranged by the author, and use of one of these services does not guarantee acceptance or preference for publication.

### **SUPPORTING INFORMATION**

IJRR is happy to accept articles with extra material supplied for online only publication. This may include appendices, supplementary figures, sound files, video clips, etc. These will be posted on Wiley Online Library with the article. The print version will include a note indicating that extra material is available online. Please indicate clearly on submission which material is for online only publication. Please note that extra online only material is published as supplied by the author in the same file format and is not copyedited or typeset. Further information about this service can be found at <https://authorservices.wiley.com/author-resources/Journal-Authors/Prepare/manuscript-preparation-guidelines.html/supporting-information.html>.

### **SUBMISSION OF TEXT FILE**

The main text should be submitted as a MS Office Word file via the **IJRR Manuscript Central** website. It should include the title and abstract, and exclude author names and contact details, which should be supplied separately. Please do not anonymize your manuscript by deleting citations to your own work and references; this will be managed by the editorial office. Embed tables into the document above or below the paragraph in which they are first mentioned (see Table 1, e.g.). Please also supply a separate tables file (in Word). Do not embed figures or images in your text file but upload them as separate documents (see below). Please indicate the placement of figures in the text file (INSERT FIGURE 1: Caption) close to where they are mentioned in the text (see Figure 1, e.g.).

Please note that the journal is not designed for numerical structures. There are three levels of headings/subheadings each of which should be followed by text. A heading followed immediately by a subheading is discouraged. A heading followed by two subheadings is not acceptable.

### **ILLUSTRATIONS (FIGURES)**

Illustrations (maps, diagrams, graphs, charts, photographs, cartoons and other artworks) can be submitted for publication in the article and may be considered for publication as a cover illustration in the print issue your article appears in. Contributors should bear in mind that figures supplied in colour may appear in the printed version in black and white. For simple maps and diagrams, any colours used should therefore be distinguishable from each other in the greyscale format (see subheadings for details). All illustrations supplied in colour will appear in colour online.

On submission of a manuscript for consideration for publication, illustrations should be embedded in a Word file and uploaded separately as a composite Figure(s) file (saved as a pdf if the file is very large). Notes, followed by captions, sources and credits, where applicable, should be typed beneath each figure, and publication details of data sources must be listed in the text file references.

On acceptance for publication, or prior to that at the request of the editorial office, figures should be submitted in the form of completed artwork suitable for reproduction. Captions, sources and notes should be omitted from the figures (except where required as a condition of use) and provided in a separate composite Figure(s) file as described above.

Where artwork is being supplied, please bear in mind that illustrations cannot be reproduced at more than the size of the text area of the journal page, i.e. 129 x 209 mm. All illustrations should be drawn for the same reduction, ideally 3:2 or 150:100 mm. Lettering should be of graphic design standard; please bear the reduction factor in mind in both lettering and weight of line. Borders, where necessary, should be of even, light weight. Please note that if the artwork doesn't comply with required specifications and reproduction standards, contributors may be asked to resupply their artwork in compliance with the specifications or to supply original (uncompressed) image/data files for editing or redrawing.

It is the contributor's responsibility to:

- check terms and conditions of use;
- clear any necessary copyright permissions;
- pay any fees charged for reproduction of an image in an academic work by the copyright holder and, where required, the producer of a high-resolution image file;
- provide a list of captions and (where relevant) credit lines;
- supply a digital copy of copyright holder licenses, evidence of permissions for use and consent of photographic subjects as appropriate.

Bear in mind when requesting permission for use of an image that it will be published in colour in the online format and potentially in print too. If you intend to use a detail from an image, that will also need to be cleared by the copyright holder.

### **Line art**

Graphs, charts and diagrams created in MS Office programmes should be supplied in the original format (Excel or PowerPoint e.g.). Lines should be clean and clear. Colour is an option for the online version of the article but tints and complex shading should be avoided to meet reproduction standards when printed in black and white. More complex line art may need to be printed in colour.

If originated in a drawing package and saved as an EPS (encapsulated post script) or TIFF (tagged image file format), line art should be supplied to at least 600 dpi.

In all cases, labels and keys must be clearly legible when scaled to the dimensions of the text area of the page (129 x 209 mm).

### **Maps**

Simple maps and complex layered maps designed in GIS software should be supplied as an EPS file or TIFF at minimum 600 dpi. Bear in mind that you may need to supply uncompressed versions of your maps for editing to enhance legibility and to conform with design standards.

Simpler (e.g. locator) maps may be produced with some colour features as necessary to demarcate boundaries or features with a view to publication in the online environment, but bear in mind their readability if, as is likely, they will be printed in black and white. More complex maps may need to be printed in colour.

Avoid heavy usage of dark colours when designing maps. As a guide, muted colours (rather than high-contrast, vibrant colours), are better suited to complex mapping.

In all cases, labels and keys must be legible when scaled to the dimensions of the text area of the page (129 x 209 mm).

### **Photographs**

Good quality photographs are welcomed for inclusion where they add substantially to the argument, illustrate subject matter or enhance understanding, to a limit of three per article as a rule. These should be supplied digitally as TIF files scanned to a **minimum of 300 dpi (ideally 600 dpi)**. Please note that saving a low resolution image with higher image quality settings in order to obtain a 300 dpi version is not an option. That will only result in a high resolution version of a poor quality original.

Further details on electronic artwork can be found at [https://authorservices.wiley.com/asset/photos/electronic\\_artwork\\_guidelines.pdf](https://authorservices.wiley.com/asset/photos/electronic_artwork_guidelines.pdf)

## TABLES

For reviewing purposes, tables should be embedded in the text file above or below the paragraph in which they are first mentioned (see Table 1, e.g.), *and* submitted as a separate document.

If your paper is accepted for publication you will be asked to remove your tables from the text file and submit them in a separate file from the text and figures, with their position in relation to the text indicated in the text file. References in the text to tables should be in the forms '(see Table 1)', '(Table 3)'. Captions should be typed above the table, while notes, where applicable, and data sources or credits should be typed beneath each table. Publication details of data sources must be listed in the text file references.

## STYLE

Please follow these notes:

- US or UK English is acceptable.
- Use 'ize', not 'ise' where there is an alternative, e.g. realize, recognize; and in general follow the first variant given by the Shorter Oxford English Dictionary (UK); or Webster's Dictionary (US). NB analyse (UK) analyze (US), advertise, exercise.
- *Dates*: please use these forms: 16 March 1999; the 1980s; the twenty-first century; a nineteenth-century system; c. 2000.
- *Numbers*: all numbers under 10 should be spelled out except where attaching to a unit of quantity (e.g. 10 km, 3 kg, 20%). Use full forms at the beginning of a sentence: 'Sixty percent' e.g. Elide initial numerals where possible, e.g. 2016-17, 304-5, 130-38.
- Use *Standard International (SI)* units of measure where possible or indicate the calculation for conversion to a SI unit when using non-standard units of measure.
- Avoid excessive *capitalization*.
- Use *italics* for emphasis very sparingly.
- *Abbreviations* such as UN, UNESCO, BBC should be typed without full points; so should contractions (where the last letter of the abbreviation is the last letter of the word), such as Mr, Dr, St, and so on. Other abbreviations (e.g. no., ed., etc.) retain the full point.
- *Headings*: There are three levels of heading in IJURR. Section headings (H1) and two further subsection headings (H2 and H3). When using different levels of heading, indicate the level by writing <H1>, <H2> or <H3> before each title (at, not beyond the left margin). A heading without text followed by a subheading should be avoided where possible. Section headings and subheadings are not numbered, but are typographically identifiable. Bear in mind that the introduction forms the first section of the article when/if outlining the structure of the remainder of the article.
- *Quotations* of more than about 60 words should be set out from the text with space above and below.
- *Footnotes* appear on the page in the journal. Please use the footnote application in Word to create your footnotes and format them in the same font and size as your main text for peer review and copy editing purposes.

## REFERENCES

The journal welcomes both Harvard and Chicago reference systems. As a general rule, newspaper articles, historical archives and legal cases should be referenced in the footnotes in both systems. Please refer to the journal's style of referencing (see following sections) for the system you are using. The following applies to both Harvard and Chicago.

All references should be given in full, based on the following general guidelines:

- Journal titles should not be abbreviated
- Article and book titles should include subheadings
- Volume and issue number/month/season (where applicable) of journal articles must be supplied
- Conference paper details must include conference title, dates and place
- Places of publication may be given in the original language of publication, e.g. Wien, Torino
- PhD dissertations and masters' theses should include Department, School or Institute and University
- The date for newspaper articles and page number(s) or URLs must be supplied (the latter with an accessed date)
- URLs must be working and connect with the source or archived data (not a homepage)
- Include names of ALL editors/authors, date of publication, publisher and place.
- Article, chapter and book titles as well as subtitles should appear in their original language/script followed where appropriate by an English translation, in regular font, set in square brackets. Use standardized romanization systems (e.g. romaji, pinyin) or transcription (e.g. Arabic or Hebrew) for writing systems that do not range from left to right.

## HARVARD

### Citations

In the text, references are indicated by giving the author surname(s) and the year of publication, with page references where necessary:

until the Harvard superstar burst onto the scene with his 'new ways of looking at cities' (Becker, quoted in Gertner, 2006: 96).

Multiple textual references should be indicated firstly in chronological order and secondly, if two or more authors share the same publication date, alphabetically:

As Castells (1997: 60) has clarified... / where urban-rural interaction has been most intensive (Ginsburg, 1990; McGee, 1991; Zhou, 1991; Lin, 1997a).

Some interlocutors (Hardt and Negri, 2011; Badiou, 2012; Žižek, 2012; Dean, 2014) have indeed begun to insist ...

An exception is where an author (or authors) has multiple citations, which should be listed chronologically in the same place, separated by a colon:

These criticisms have been paralleled and further elaborated in the field of urban studies (Robinson, 2002; 2005; 2006; 2008; 2011; 2013; Roy, 2009; Edensor and Jayne, 2012).

If several items by the same author(s) and from the same year are cited, a, b, c, etc. should be added to the year of publication in the text and references:

cohort of mayors and governors (see Malanga, 2010; 2013b; Glaeser, 2013c).

The use of the phrase *et al.* is required in the text when citing publications with three or more authors or editors, but not in the list of references where the names of ALL authors should be given.

wildcat subdivisions (Christensen *et al.*, 2006).

Use *ibid.* to avoid repetition of successive citations:

until they complete all of the purchase payments (Way, 2010). Buyers under installment contracts lack many of the protections provided to formal buyers: 'if a buyer defaults under the contract, the seller can declare the contract terminated, regain possession, and retain the buyer's prior payments as liquidated damages' (*ibid.*: 129).

When using the Harvard referencing system some authors may wish to place grouped citations in a footnote to avoid cluttering the text or to enable a clearer differentiation of secondary sources as part of the historiographic background to the article.

## End References

References should be listed in full at the end of the article in alphabetical order and in the following forms:

### JOURNAL ARTICLE

Include names of ALL authors, date of publication, full journal title, volume and issue numbers (or issue month, season) and page range. Article titles as well as subtitles should appear in their original language/script followed where appropriate by an English translation, in regular font, set in square brackets. Use standardized romanization systems (e.g. rōmaji, Pinyin) or transcription (e.g. Arabic or Hebrew) for writing systems that do not range from left to right.

Amin, A. (2014) Lively infrastructure. *Theory, Culture & Society* 31.7/8, 137–61.

Christensen, P., S. Haskins, J. Hogue and J. Koldoff (2006) Lot splitting and development regulation: the information asymmetries and free rider issues

associated with Arizona's wildcat development. *Perspectives in Public Affairs* 3 (spring), 37–59.

Greenwood, D. (2012) The challenge of policy coordination for sustainable sociotechnical transitions: the case of the zero-carbon homes agenda in England. *Environment and Planning C: Government and Policy* 30.1, 162–79.

Jirón, P.M., C.V. Lange and M. Bertrand (2010) Exclusión y desigualdad espacial: retrato desde la movilidad cotidiana [Exclusion and spatial inequality: a portrait of everyday mobility]. *Revista INVI* 25.68, 15–57.

Lee, C.T. (2010) Bare life, interstices, and the third space of citizenship. *Women's Studies Quarterly* 38.1/2, 57–81.

#### ARTICLE IN A SPECIAL/THEMED ISSUE OR SYMPOSIUM

Manuel Aalbers (ed.) (2017) The variegated financialization of housing. Symposium introduction, *International Journal of Urban and Regional Research* 41.4, 542–54.

Catterall, B. (ed.) (2011) Assemblage and critical praxis (Part I). Special issue, *City* 15.2, 204–40.

Coutard, O. (ed.) (2008) Placing splintering urbanism. Themed issue, *Geoforum* 39.6, 1815–950.

Dent, C.M., C. Bale, H. Voss and Z. Wadud (eds.) (2016) Cities, energy and climate change mitigation: an introduction. Special Issue, *Cities* 54 (May), 1–56.

Henderson, J. (2011) Level of service: the politics of reconfiguring urban streets in San Francisco, CA. In K. Pangbourne and J. Anable (eds.), Special Section on Alternative Travel Futures, *Journal of Transport Geography* 19.6, 1138–44.

Lanz, S. (2016) The Born-again favela: the urban informality of Pentecostalism in Rio de Janeiro. In S. Lanz and M. Oosterbaan (eds.), Entrepreneurial Religion in the Age of Neoliberal Urbanism, Symposium introduction, *International Journal of Urban and Regional Research* 40.3, 541–57.

#### BOOK

Include names of ALL editors/authors, title and subtitle, date of publication, publisher and place (edition where appropriate).

Chapter and book titles as well as subtitles should appear in their original language/script followed where appropriate by an English translation, in regular font, set in square brackets. Use standardized romanization systems (e.g. romaji, pinyin) or transcription (e.g. Arabic or Hebrew) for writing systems that do not range from left to right.

Benjamin, W. (1929 [1999]) *Selected writings II: 1927–1934*. Translated by R. Livingstone, Harvard, Cambridge, MA.

Castells, M. (1996) *The rise of the network society. The information age: economy, society and culture (Volume I)*. Blackwell, Oxford and Cambridge, MA.

Deleuze, G. and F. Guattari ([1972] 1983) *Anti-Oedipus: capitalism and schizophrenia*. Translated by Robert Hurley, Mark Seem and Helen R. Lane, University of Minnesota Press, Minneapolis, MN.

Lefèbvre, H. (1974) *La production de l'espace* [The production of space]. Anthropos, Paris.

Roaf, S., M. Fuentes and S. Thomas (2007) *Ecohouse: a design guide*. Third edition, Architectural Press, Oxford.

Foucault, M. ([1977] 1995) *Discipline and punish: the birth of the prison*. Translated by Alan Sheridan, second edition, Vintage, New York.

Foucault, M. (2007) *Security, territory, population: lectures at the College de France, 1977–1978*. Edited by M. Senellart and translated by G. Burchell, Palgrave MacMillan, New York.

#### **BOOK IN A SERIES**

Nicholls, W.J. and J. Uitermark (2016) *Cities and social movements: immigrant rights activism in the US, France, and the Netherlands, 1970–2015*. Studies in Urban and Social Change series, Wiley-Blackwell, Chichester.

Robinson, J. (2006) *Ordinary cities: between modernity and development*. Questioning Cities series, Routledge, London and New York.

#### **CHAPTER IN AN EDITED BOOK**

Page range is not required.

Jessop, B. (1994) Post-Fordism and the state. In A. Amin (ed.), *Post-Fordism: a reader*, Studies in Urban and Social Change series, Blackwell, Oxford.

Chapter and book titles should appear in their original language (romanized/transcribed as appropriate) and translated into English. Set translations in regular font, in square brackets.

Çelik, Z. (2007) İstanbul, bir tema parkı olarak kentsel koruma—Soğukçeşme Sokağı [İstanbul, urban conservation as a theme park—Soğukçeşme Street]. In Z.

Çelik, D. Favro and R. Ongersoll (eds.), *Şehirler ve sokaklar* [Cities and streets], Kitap Yayınevi, Istanbul.

Sabatini, F. (2004) Medición de la segregación residencial: reflexiones metodológicas desde la ciudad latinoamericana [Measuring residential segregation: methodological reflections from the Latin American city]. In F. Sabatini and G. Cáceras (eds.), *Barrios cerrados en Santiago de Chile: entre la exclusión y la integración residencial* [Gated neighborhoods in Santiago de Chile: between exclusion and residential integration], Instituto de Geografía, Pontificia Universidad Católica de Chile, Santiago de Chile.

The abbreviation *et al.* is required in the text when citing publications with three or more authors or editors (e.g. Groenewald *et al.*, 2013), but not in the list of references where the names of ALL authors and/or editors should be given:

Groenewald, L., M. Huchzermeyer, K. Kornienko, M. Tredoux, M. Rubin and I. Raposo (2013) Breaking down the binary: meanings of informal settlement in southern African cities. In S. Bekker and L. Fourchard (eds.), *Governing cities in Africa: politics and policies*, HSRC Press, Cape Town.

#### **PHD DISSERTATION/MASTER'S THESIS**

Include department, school or institute and university.

Freeman, L. (2013) Making room: the uneven regulation of Toronto's rooming houses. PhD dissertation, Department of Geography and Planning, University of Toronto.

Strange, S. (2010) The integration of emergency economies in developing countries: the case of Los Platanitos, Santo Domingo Norte, Dominican Republic. Master's thesis, Austin School of Architecture, University of Texas, Austin.

#### **PROCEEDINGS, CONFERENCE PAPERS AND WORKING PAPERS**

Zimmerman, R. and C. E. Restrepo (2009) Analysing cascading effects within infrastructure sectors for consequence reduction. *Proceedings of the HST 2009 IEEE Conference on Technologies for Homeland Security*, Waltham, MA [WWW document]. URL: [http://research.create.usc.edu/cgi/viewcontent.cgi?article=1146&context=nonpublished\\_reports](http://research.create.usc.edu/cgi/viewcontent.cgi?article=1146&context=nonpublished_reports) (accessed 7 September 2017).

Bensted, I.H. (1994) Historical perspective and corporate overview. Special issue, *Proceedings of the Institution of Civil Engineers: Thames Water Ring Main* 102.2, 1–8.

Agbibo, D.E. (2016a) A stingy rich man is still a poor man: the precariousness of prebendalism in everyday Nigeria. Paper presented at the workshop 'Between Democracy and Big Man Politics', Nordic Africa Institute (NAI), Uppsala University, Sweden, 23–24 October.

Momoh, A. (1999) The youth crisis in Nigeria: understanding the phenomena of the area boys and girls. Paper presented at the conference 'Children and Youth as Emerging Categories in Africa', Leuven, Belgium, 4–6 November.

Filgueira, F., B. Heredia, P. Narbondo and C. Ramos (2002) La economía política de la reforma de la administración pública y los servicios civiles de carrera: la experiencia de Uruguay en los años 90 [The political economics of the reform of public administration and the career civil service: the experience of Uruguay in the 1990s]. Paper presented at the Seventh International Congress of the CLAD on Reform of the State and Public Administration, Lisbon, Portugal, 8–11 October 2002.

Marshall, R. (2015) 'Dealing with the prince over Lagos': Pentecostal arts of citizenship. EDGS working paper 26, University of Toronto, 22 January.

#### **NEWSPAPER ARTICLES**

As a rule up to ten international/national newspaper articles may go into the references. If the number of news articles exceeds this number they should move into footnotes along with local news articles (see section on references in footnotes below).

McGuirk, J. (2012) Colombia's architectural tale of two cities. *The Guardian*, 12 April [WWW document]. URL <http://www.theguardian.com/artanddesign/2012/apr/11/colombia-architecture-bogota-medellin> (accessed 24 February 2013).

#### **WWW DOCUMENTS**

Please ensure URL is working and directs to the *source or data you are citing* rather than a homepage:

INE (Instituto Nacional de Estadística) (2016c) Mortgages. National results and by autonomous community [WWW document]. URL <http://www.ine.es/jaxiT3/Tabla.htm?t=3223&L=1> (accessed 5 October 2017).

Neuwirth, R. (2008) New York's housing underground: a refuge and resource. Pratt Center for Community Development and Chhaya Community Development Corporation [WWW document]. URL <http://prattcenter.net/research/new-yorks-housing-underground-refuge-and-resource> (accessed 8 April 2016).

Rancière, J. (2001) Ten theses on politics. *Theory and Event* 5.3 [WWW document]. URL <https://www.colorado.edu/humanities/ferris/Courses/1968/Ranciere/Ten%20>

Theses/Ranciere\_Ten%20Theses%20on%20Politics\_Theory%20and%20Event5.3\_2001.pdf (accessed 10 December 2017).

Simone, A. (2007) At the frontier of the urban periphery. Sarai Reader 07: Frontiers (New Delhi) [WWW document]. URL <http://www.sarai.net/publications/readers/07-frontiers/resolveUid/cc309dff2959ec879ab4727537e4fe66> (accessed 4 July 2008).

## BLOG

Please ensure URL is working and directs to the blog you are citing or quoting from.

Díaz Gómez, O.D. (2013) 'Más que un sistema de transporte': TransMilenio es una tortura para sus usuarios ['More than a system of transport': TransMilenio is a torture for its users], Investigación TransMilenio (Bogotá) [WWW document]. URL <http://investigaciontransmilenio.blogspot.com/2013/10/mas-que-un-sistema-de-transporte.html> (accessed 10 November 2014).

Glaeser, E.L. (2009) The economics of loneliness. *New York Times* Economix blog, 25 August [WWW document]. URL <http://economix.blogs.nytimes.com/2009/08/25/the-economics-of-loneliness/> (accessed 10 July 2014).

## References in footnotes

Use footnotes for historical, legal and local news sources; international and national newspaper articles where the total exceeds ten; multiple or detailed interview sources; and correspondence. Names should be in full where available. See examples below, but in general follow Chicago style for footnote references.

First instance:

Rafuddin Ahmad, 'The cry of the Mecca pilgrims', *The Times of India*, 7 December 1891, p. 8.

Government of India, *General instructions for pilgrims to the Hedjaz* (Calcutta: Superintendent of Government Printing, 1897).

Lloyd's of London, *Lloyd's register of British and foreign shipping* (London: Lloyd's, 1891) and The Bombay & Persia Steam Navigation Company, 'The ships list', 2011 [WWW document], URL <http://www.theshipslist.com/ships/lines/mogul.htm> (accessed 8 November 2011).

Etobicoke Lodging House Bylaw, 'Etobicoke Code 166. Bylaw 1978-41' (1992).

Justin McGuirk, 'Colombia's architectural tale of two cities', *The Guardian*, 12 April 2012 [WWW document]. URL <http://www.theguardian.com/artanddesign/2012/apr/11/colombia-architecture-bogota-medellin> (accessed 24 February 2013).

Nellie Melba, interview by Albert Smith, September 1924, Oral History Archive, National Library, Australia.

C.M. Del Grande, 'Subject: Item PG20.11—Extending Zoning and Licensing of Rooming Houses', letter to Councilor Norman Kelly (Chair) Planning and Growth Management Committee, 6 November 2008.

Gilles Clément, email to the author, 8 March 2011.

United States Supreme Court, '*Plyler v. Doe*' 457 US 202, Docket 80-1538 (1982).

Subsequent instances:

Ahmad, 'The cry of the Mecca pilgrims'.

Government of India, *General instructions*.

Lloyd's, *Register of shipping*.

Bombay & Persia Steam Navigation, 'The ships list'.

Etobicoke Lodging House Bylaw, 'Code 166'.

McGuirk, 'Colombia's architectural tale'.

Melba, interview.

Del Grande, letter.

Clément, email.

United States Supreme Court, '*Plyler v. Doe*'.

## CHICAGO

When an article follows the Chicago style of referencing, references and citations are given within footnotes only, and no bibliography will be included at the end of the article.

In the first instance include the full reference. The author(s) full name(s), where known, followed by the article or book title; the unabbreviated name of the journal, volume, issue, date of publication and page range; or place and publisher of a book, and date of publication. Further citations in the footnotes follow the short form.

Article, chapter and book titles as well as subtitles should appear in their original language/script followed where appropriate by an English translation, in regular font, set in square brackets. Use standardized romanization systems (e.g. romaji, pinyin) or transcription (e.g. Arabic or Hebrew) for writing systems that do not range from left to right.

### JOURNAL ARTICLE

Include names of ALL authors, title and subtitle, full journal title, volume and issue numbers (or issue month, season), date and page range. Article titles should appear in their original language (transliterated/transcribed as appropriate and translated into English by the author citing the work). Set translations in regular font, in square brackets. In notes the page number(s) refer to cited material, or the page range of the article.

First instance:

Ash Amin, 'Lively infrastructure', *Theory, Culture & Society* 31.7/8 (2014), pp. 137–61.

Paul Christensen, Sherry Haskins, Jamie Hogue and Jess Koldoff, 'Lot splitting and development regulation: the information asymmetries and free rider issues associated with Arizona's wildcat development', *Perspectives in Public Affairs* 3, spring (2006), pp. 37–59.

Yuriko Saito, 'The aesthetics of unscenic nature', *The Journal of Aesthetics and Art Criticism* 56.2 (1998), pp. 101–11.

Federico Aguilera, 'El agua como activo económico, social y ambiental' [Water as an economic, social and environmental asset], *El Campo* 132 (1992), pp. 15–28.

See, for example, Susanne Frank, 'Rückkehr der Natur: Die Neuerfindung von Natur und Landschaft in der Emscherzone' [Return of nature: the reinvention of nature and landscape in the Emscher area], in *EMSCHERplayer* (October 2010); Susanne Hauser, 'Metamorphosen des Abfalls: Konzepte für alte Industrieareale' [Metamorphoses of waste: concepts for old industrial areas] (Frankfurt a.M: Campus Fachbuch, 2001).

Charles T. Lee, 'Bare life, interstices, and the third space of citizenship', *Women's Studies Quarterly* 38.1/2, (2010), p. 57–81.

Subsequent instances:

Amin, 'Lively infrastructure'.  
Christensen *et al.*, 'Lot splitting and development regulation'.  
Saito, 'The aesthetics of unscenic nature'.  
Aguilera, 'El agua'.  
Frank, 'Rückkehr der Natur'.  
Hauser, 'Metamorphosen des Abfalls'.  
Lee, 'Bare life'.

#### ARTICLE IN A SPECIAL/THEMED ISSUE OR SYMPOSIUM

First instance:

Manuel Aalbers (ed.), 'The variegated financialization of housing'. Symposium introduction, *International Journal of Urban and Regional Research* 41.4 (2017), pp. 542–54.

Christopher M. Dent, Catherine Bale, Hinrich Voss and Zia Wadud (eds.), 'Cities, energy and climate change mitigation: an introduction'. Special Issue, *Cities* 54 (May 2016), pp. 1–56.

Subsequent instances:

Aalbers (ed.), 'The variegated financialization of housing'.  
Dent *et al.* (eds.), 'Cities, energy and climate change mitigation'

#### Book (one or two authors)

Include names of ALL editors/authors, title and subtitle, place, publisher and date. Book and chapter titles should appear in their original language (transliterated/ transcribed as appropriate and translated). Set translations in regular font, in square brackets. Page number refers to quoted text.

First instance:

Bruce L. Berg, '*Qualitative research methods for the social sciences*' (Boston and New York: Allyn & Bacon, 2004).

The term 'primary forest'—also referred to as old-growth forest, wildwood or forêt vierge—refers to relatively undisturbed woodlands that are characterized by many centuries of forest cover and have never been clear-felled for agriculture or other purposes. 'The chief differences', suggest Packham and Harding, 'lie in the possession by the wildwood of senescent trees, standing dead timber and decomposing logs, which encourage a diversity of birds, insects and other organisms'. John R. Packham and David J.L. Harding, '*Ecology of woodland processes*' (London: Arnold, 1982), p. 107.

Henri Lefèbvre, '*La production de l'espace*' [The production of space]. (Paris: Anthropos, 1974).

Subsequent instances:

Berg, '*Qualitative research methods*'.

Packham and Harding, '*Ecology*'.

Lefèbvre, '*La production de l'espace*'.

### **BOOK (three or more authors)**

*First instance:*

Loretta Lees, Tom Slater and Elvin Wyle (eds.), '*The gentrification reader*' (Abingdon: Routledge, 2010).

*Subsequent instances:*

Lees *et al.*, '*The gentrification reader*'.

### **BOOK (no author)**

*Merriam-Webster's collegiate dictionary* (tenth edition, Springfield: Merriam Webster, 1993), p. 11.

### **EDITED AND OR TRANSLATED BOOK**

*First instance:*

Walter Benjamin, '*Selected writings II: 1927–1934*', Michael W. Jennings, Howard Eiland and Gary Smith (eds.), translated by Rodney Livingstone (Cambridge, MA: Belknap Press of Harvard University Press, [1929] 1999).

Heinz Ellenberg, '*The vegetation ecology of central Europe*', translated by Gordon K. Strutt (fourth edition, Cambridge: Cambridge University Press, 1988).

*Subsequent instances:*

Benjamin, '*Selected writings II*'.

Ellenberg, '*Vegetation ecology*'.

### **CHAPTER IN A BOOK**

Include names of ALL editors/authors, original title and subtitle (translated/transliterated as appropriate), publisher, place and page range for chapter.

*First instance:*

See Arnold Berleant, 'The aesthetics of art and nature', in Salim Kemal and Ivan Gaskell (eds.), '*Landscape, natural beauty and the arts*' (Cambridge: Cambridge University Press, 1993), pp. 228–43.

Irina van Aalst and Tim Schwanen, 'Omstreden nachten: angstgevoelens van jongeren in de uitgaansgebieden van Arnhem en Apeldoorn' [Controversial nights: anxiety of young people in the entertainment areas of Arnhem and Apeldoorn], in Hans Boutellier, Nanne Boonstra and Marcel Ham (eds.), *Omstreden ruimte: over de organisatie van spontaniteit en veiligheid* [Controversial space: the organization of spontaneity and safety] (Amsterdam: Van Genneep, 2009), pp. 157–75.

Denis Cosgrove, 'Geography within the humanities', in Stephen Daniels, Dydia DeLyser, J. Nicholas Entrikin and Douglas Richardson (eds.), *Envisioning landscapes, making worlds: geography and the humanities* (London and New York: Routledge, 2011), pp. xxii-xxv.

Subsequent instances:

Berleant, 'The aesthetics of art and nature'.  
van Aalst and Schwanen, 'Omstreden nachten'.  
Cosgrove, 'Geography within the humanities'.

#### **PHD DISSERTATION/MASTER'S THESIS**

Include department, school or institute and university.

*First instance:*

Neil Davidson, 'Space, place and policing in Scotland's night-time economy', PhD dissertation, Scottish Institute for Policing Research, University of Dundee (2011).

*Subsequent instances:*

Davidson, 'Space, place and policing'.

#### **PROCEEDINGS, CONFERENCE PAPERS AND WORKING PAPERS**

*First instance:*

Zimmerman, Rae and Restrepo, Carlos E., 'Analysing cascading effects within infrastructure sectors for consequence reduction'. *Proceedings of the HST 2009 IEEE Conference on Technologies for Homeland Security*, Waltham, MA [WWW document]. URL: [http://research.create.usc.edu/cgi/viewcontent.cgi?article=1146&context=nonpubliched\\_reports](http://research.create.usc.edu/cgi/viewcontent.cgi?article=1146&context=nonpubliched_reports) (accessed 7 September 2017).

I.H. Bensted, 'Historical perspective and corporate overview', *Proceedings of the Institution of Civil Engineers: Thames Water Ring Main 102.2* (1994), pp 1–8.

Daniel E. Agbiboa, 'A stingy rich man is still a poor man: the precariousness of prebendalism in everyday Nigeria'. Paper presented at the workshop 'Between Democracy and Big Man Politics', Nordic Africa Institute (NAI), Uppsala University, Sweden, 23–24 October 2016.

Abubakar Momoh, 'The youth crisis in Nigeria: understanding the phenomenon of the area boys and girls'. Paper presented at the Conference on Children and Youth as Emerging Categories in Africa, Leuven, 4–6 November 1999.

Fernando Filgueira, Blanca Heredia, Pedro Narbondo and Conrado Ramos, 'La economía política de la reforma de la administración pública y los servicios civiles de carrera: la experiencia de Uruguay en los años 90' [The political economics of the reform of public administration and the career civil service: the experience of Uruguay in the 1990s]. Paper presented at the Seventh International Congress of the CLAD on Reform of the State and Public Administration, 8–11 October 2002, Lisbon.

Ruth Marshall, 'Dealing with the prince over Lagos: Pentecostal arts of citizenship'. EDGS working paper 26, University of Toronto, 22 January 2015.

*Subsequent instances:*

Zimmerman and Restrepo 'Analysing cascading effects'.  
Bensted, 'Historical perspective and corporate overview'.  
Agbiboa, 'A stingy rich man'.  
Momoh, 'The youth crisis in Nigeria'.  
Filgueira *et al.*, 'La economía política'.  
Marshall, 'Dealing with the prince'.

**NEWSPAPER ARTICLES**

First instance:

Erika Anderson, 'On being both the wolf and the lamb', *The New York Times*, New York Region, 21 February 2014, p. 61.

Leesha McKenny, 'World loves Sydney after all', *Sydney Morning Herald*, 18 October 2012 [WWW document]. URL <http://www.smh.com.au/travel/travel-news/world-loves-sydney-after-all-20121018-27t95.html> (accessed 15 August 2015).

Justin McGuirk, 'Colombia's architectural tale of two cities', *The Guardian*, 12 April 2012 [WWW document]. URL <http://www.theguardian.com/artanddesign/2012/apr/11/colombia-architecture-bogota-medellin> (accessed 24 February 2013).

Subsequent instances:

Anderson, 'On being both the wolf and the lamb'.  
Kenny, 'World loves Sydney after all'.  
McGuirk, 'Columbia's architectural tale'.

## WWW DOCUMENTS

Jacques Rancière, (2001) 'Ten theses on politics', *Theory and Event* 5.3 [WWW document]. URL [https://www.colorado.edu/humanities/ferris/Courses/1968/Ranciere/Ten%20Theses/Ranciere\\_Ten%20Theses%20on%20Politics\\_Theory%20and%20Event5.3\\_2001.pdf](https://www.colorado.edu/humanities/ferris/Courses/1968/Ranciere/Ten%20Theses/Ranciere_Ten%20Theses%20on%20Politics_Theory%20and%20Event5.3_2001.pdf) (accessed 10 December 2017).

## BLOG

Please ensure URL is working and directs to the blog you are citing or quoting from.

Ilaria Maria Sala, 'Story of cities #39: Shenzhen—from rural village to the world's largest megalopolis', *Guardian Cities The Story of Cities Blog*, 10 May 2016 [WWW document]. URL <https://www.theguardian.com/cities/2016/may/10/story-of-cities-39-shenzhen-from-rural-village-to-the-worlds-largest-megalopolis> (accessed 25.5.18).

## INTERVIEW/PERSONAL COMMUNICATION

Graham Strong, interview by author, 5 May 2014.

Nellie Melba, interview by Albert Smith, September 1924, Oral History Archive, National Library, Australia.

Gilles Clément, email to the author, 8 March 2011.

If source is referred to again, use the short form:

Strong, interview.

Melba, interview.

Clément, email.

## VIDEO (YOUTUBE/INTERNET SOURCE)

Please ensure URL is working and relates to source or archived data, not homepage.

Channel 4, 'Jump London', 2003 [WWW document]. URL <https://www.youtube.com/watch?v=l8fSXGPgwwQ> (accessed 15 November 2015).

## **AUTHOR SERVICES**

Author Services enables authors to track their article—once it enters production—through the production process to publication online. Authors can check the status of their articles online and choose to receive automated emails at key stages of production. Authors may nominate up to ten colleagues to receive a complimentary copy of their article. The author will receive an email with a unique link that enables them to register and have their article automatically added to the system. Please ensure that a complete email address is provided when submitting the manuscript. Visit [Author Services](#) for more details on online production tracking and for additional resources.

## **PROOFS**

Proofs will be supplied only once, in the form of PDF proofs downloadable from typesetter's website and an email will be sent to the corresponding author's email address with a link to the website. Please remember that:

- Proof corrections are disproportionately expensive and should be avoided unless absolutely essential.
- Specific queries may have been raised during proof preparation and these need to be addressed.
- If you return proofs even a few days after the date stipulated, it may be too late to include corrections in the final version of the journal.

## **PERMISSIONS**

Authors must obtain permission to reproduce copyrighted maps and diagrams. Full information of work cited—author, date, publisher and page references—should be given for all maps, diagrams and figures. Single passages of quoted prose should not normally exceed 250 words, or scattered passages more than 400 words, from any work. See also bullet points at the end of the section on ILLUSTRATIONS (FIGURES), p.6.

## **COPYRIGHT TRANSFER AGREEMENT/OPEN ACCESS AGREEMENT**

Authors will be required to sign a Copyright Transfer Agreement or an Open Access Agreement for all contributions accepted for publication. Signature of an agreement is a condition of publication and manuscripts will not be passed to the publisher for production unless a signed form has been received. Please note that signature of a Copyright Transfer Agreement does not affect ownership of copyright in the material. (Government employees need to complete the Author Warranty sections, although copyright in such cases does not need to be assigned.) After submission authors will retain the right to publish their article in various media/circumstances (please see the form for further details).

*The journal was founded under the auspices of the ISA Research Committee on the Sociology of Regional and Urban Development.*

**Thank you for your cooperation**